

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Special Meeting**  
Minutes  
**August 24, 2016**  
District Conference Room

**SPECIAL MEETING**

The meeting was called to order at 7:00 a.m. by President West followed by the Pledge of Allegiance.

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee; Cathy Pitkin; and Michael Ward

**Member Absent:** Brien Spooner

**Others Present:** Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Debra Bennett, District Clerk

**REGULAR AGENDA**

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the sale of the Energy Performance Lease for 2016 as follows:  
Motion for approval by Daniel Dupee, seconded by Sandra Young Klindt, with motion approved 6-0.

**RESOLUTION DATED AUGUST 24, 2016**

**RESOLUTION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT AUTHORIZING THE  
NEGOTIATION, EXECUTION AND DELIVERY OF LEASE AGREEMENTS AND OTHER AGREEMENTS  
RELATING TO THE ENERGY PERFORMANCE CONTRACT WITH TRANE U.S., INC.**

WHEREAS, Article 9 of the New York Energy Law (the "Act") authorizes municipalities and school districts to enter into energy performance contracts for the provision of energy services, including but not limited to, electricity, heating, ventilation, cooling, steam or hot water, in which a person agrees to install, maintain or manage energy systems or equipment to improve the energy efficiency of, or produce energy in connection with, a building or facility in exchange for a portion of the energy savings or revenues; and

WHEREAS, the General Brown Central School District (the "School District") issued a Request for Proposals for a performance-based energy savings and operations plan for School District buildings; and

WHEREAS, based on the School District's evaluation of proposals, TRANE U.S., Inc. ("TRANE") was selected to develop and implement a performance-based energy savings and operations plan; and

WHEREAS, the School District and TRANE entered into an Agreement dated December 8, 2014 (the "Energy Performance Contract"); and

WHEREAS, on June 30, 2016, the New York State Education Department approved the Energy Performance Contract and the services and facilities to be provided in connection therewith, in accordance with the requirements of the Act, the New York State Education Law and the regulations issued thereunder; and

WHEREAS, the School District now intends to authorize the negotiation, execution and delivery of one or more lease agreements with Key Government Finance, Inc. (the "Lessor") relating to facilities and improvements to be provided pursuant to the Energy Performance Contract, in an aggregate original principal amount not to exceed \$1,906,085.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District, as follows:

Section 1. In accordance with Section 9-103 of the Act, the School District is hereby authorized to enter into one or more lease agreements and related agreements with the Lessor relating to facilities and improvements to be provided pursuant to the Energy Performance Contract, and escrow agreements with a bank or other financial institution approved by the President of the Board of Education, in an aggregate original principal amount not to exceed \$1,906,085 (the "Agreements"), pursuant to which TRANE and the Lessor will provide equipment, capital improvements, repairs, ongoing preventative maintenance and other services to improve the energy efficiency of School District buildings, as more particularly described in the Energy Performance Contract and the Agreements.

Section 2. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to negotiate, execute and deliver on behalf of the School District the Agreements and all other certificates or instruments required in connection therewith provided, however, that all amounts payable by the School District pursuant to the Agreements shall be subject to annual appropriation of such payments by the Board of Education. The power to prescribe the terms, forms and covenants of the Agreements, including the designation of one or more of the Agreements as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, is hereby delegated to the President of the Board of Education, as chief fiscal officer.

Section 3. This resolution is intended to constitute the declaration of the School District's "official intent" to reimburse the costs of the improvements described in Section 1 of this resolution with proceeds from the Agreements, as required by Treasury Regulation Section 1.150-2.

Section 4. This resolution is not subject to a mandatory or permissive referendum.

Section 5. The Board of Education hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF JEFFERSON )

I, DEBRA L. BENNETT, Clerk of the General Brown Central School District (the "School District"), DO HEREBY CERTIFY:

That I have compared the attached resolution approved at the meeting of the Board of Education of the School District, held on the 24<sup>th</sup> day of August, 2016, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education of the School District consists of seven (7) members; that six (6) members of the School District were present at such meeting, that six (6) of such members voted in favor of the above resolution; and that the above resolution has not been amended or repealed.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this 24<sup>th</sup> day of August, 2016.

OFFICIAL SEAL

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Debra L. Bennett, District Clerk  
General Brown Central School District

**RECOMMENDATIONS AND ACTION**

2. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed:

RECOMMENDATION and ACTION is made by Michael Ward, and seconded by Jamie Lee. Motion approved 6-0.

(A) PAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
<b>Christopher D. Beebe</b>	Modified Football	Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal ****	8/25/2016
<b>Donald F. Jewett</b>	Modified Football	Temporary Coaching License ****	8/25/2016

(B) UNPAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
<b>Patrick A. Amell</b>	JV Football	Temporary Coaching License 1 <sup>st</sup> Renewal ****	8/25/2016
<b>Justin R. Hall</b>	Modified Football	Temporary Coaching License ****	8/25/2016
<b>Michael E. Lane</b>	Varsity Football	Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> Renewal ****	8/25/2016

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary or Professional Coaching License and/or 2<sup>nd</sup>-4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

3. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:  
Motion for approval by Sandra Klindt, seconded by Cathy Pitkin, with motion approved 6-0.
- **Christopher D. Beebe** - Coach
  - **Donald F. Jewett** - Coach
  - **Patrick A. Amell** - Coach
  - **Justin R. Hall** - Coach
  - **Michael E. Lane** - Coach

#### **EXECUTIVE SESSION**

4. **A motion is requested to enter executive session** *for the discussion of matters leading to the employment of a particular individual.*  
Motion for approval by Daniel Dupee, seconded by Jamie Lee, with motion approved 6-0. Time entered: 7:01 a.m.

#### **RETURN TO OPEN SESSION**

5. **A motion is requested to adjourn the executive session and reconvene the regular meeting.**  
Motion for approval by Dan Dupee, seconded by Michael Ward, with motion approved 6-0. Time: 7:30 a.m.

#### **MOTION FOR ADJOURNMENT**

6. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.  
Motion for approval by Daniel Dupee, seconded by Michael Ward, with motion approved 6-0.  
Time adjourned: 7:31 a.m.

Respectfully submitted:

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Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated August 24, 2016